



KEYWORTH SCHOOL OF THEATRE DANCE

PAYMENT INFORMATION

September 2026 – August 2027

- Payment of fees is made in advance of each block, with one block per half term - see dates below. There are six payments due per academic year.
- Payment must be received before the start of the first session of term as many classes have a waiting list.
- **In the case of late payments requiring a bill payment reminder, a £5 administration fee will be charged. This will be advised once payments are two weeks late and added to the following invoice.**
- Payment to be made via online banking:
 - account number 51234854
 - sort code 403519
 - account name Keyworth School of Theatre Dance
- All classes are pre-pay. An invoice will be sent by email before the start of each block.
- Any student new to KSTD, or a current KSTD student trying a new class, can choose cash 'pay as you go' for the first block. Exact money is required before each session. Online prepay applies for subsequent blocks.
- We allow payment break/refund requests as detailed below – retrospective requests are also accepted, for example to cover illness:
 - for those attending Adult Tap and/or Adult Dance Fitness we allow payment break/refund requests of six missed sessions per class per academic year, including retrospective requests for missed sessions, for example to cover illness.
 - for all other classes we allow payment break/refund requests of two missed sessions per class per academic year.
- Payment break / refund request deadlines are listed below. You must also notify KSTD by this date if a student wishes to change and/or leave the class/es they are enrolled in.
- Amendments to the bills will not be permitted after the deadline as invoices are issued based on the information provided by the deadline.
- The amount to be paid per block is based on the number of taught sessions.
- Zoom lessons are the same fee as face to face.
- A 10% discount will be applied for students who attend six or more classes, or for families who attend seven or more classes between them. All the relevant discounts will be applied before the bills are emailed (excludes private lessons).

Term Dates

Please see below – all dates are inclusive:

Term 1/Block 1

Monday 7 September – Friday 16 October

Sunday 23 August – deadline for class amendments/payment break requests

from w/c 31 August: Block 1 invoices issued

Saturday 5 September: Block 1 payment due

Term 1/Block 2

Monday 2 November – Friday 18 December

Sunday 18 October – deadline for class amendments/payment break requests

from w/c 26 October: Block 2 invoices issued

Saturday 31 October: Block 2 payment due

Term 2/Block 3

Saturday 9 January – Saturday 13 February

Sunday 20 December: deadline for class amendments/payment break requests

from w/c 28 December: Block 3 invoices issued

Saturday 2 January: Block 3 payment due

Term 2/Block 4

Monday 22 February – Thursday 25 March

Sunday 7 February – deadline for class amendments/payment break requests

from w/c 15 February: Block 4 invoices issued

Saturday 20 February: Block 4 payment due

Term 3/Block 5

Monday 12 April – Friday 28 May

(no classes Monday 3 May = Bank Holiday)

Sunday 28 March – deadline for class amendments/payment break requests

from w/c 5 April: Block 5 invoices issued

Saturday 10 April: Block 5 payment due

Term 3/Block 6

Monday 7 June – Saturday 17 July

Sunday 24 May – deadline for class amendments/payment break requests

from w/c 31 May: Block 6 invoices issued

Saturday 5 June: Block 6 payment due

Thank you for your support with fee payments. Please do not hesitate to ask if you have any questions or need clarification on any of the above.

Ann and Kirsty

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