



KEYWORTH SCHOOL OF THEATRE DANCE

October 2020

We are so pleased to be open again. It is fantastic to see all the pupils back and to see new faces also. One day we shall be able to see all the grown ups too and catch up! We are very grateful to everyone for following our Covid Policy so well. It has made our return to classes very smooth indeed.

We do still have to remind a few of the pupils to stay distanced outside the buildings too. It is vital that all pupils always arrive in a socially distanced manner and line up 2m apart. We do not want to be at risk of being told we cannot operate due to not following the rules. Please remind your children to do this.

We are allowing minimal use of the changing facilities only for when pupils are arriving straight from school. We are required to clean all around the area and where pupils have left their belongings so please keep these to a minimum. Where possible leave coats and extra bags with parents before entering the venue. Also please do not arrive too early for class as you will be asked to wait outside until cleaning is complete from the previous class. Thank you for your help with this.

Uniform

We are just pleased to have all the children back and are aware the pandemic will have affected all of our families in many ways including financially, so we have not been enforcing uniform to the children directly for this and various other reasons. However, if you **are** able to supply your child with correct uniform then please support us with this. Many of the teenager classes currently look like a fashion show and not a dance class. There is a second-hand uniform page on Facebook which you can request to join. ([KSTD second hand uniform](#))

New uniform orders are to be placed with Ann by phone or text - 0115 937 5150 / 07578 896269 - who will tell you the amount to pay. Payment will now have to be made **before** we place the order with the supplier. Children who are not in correct uniform or shoes will not be considered for exams for obvious reasons.

Exams

We have booked two autumn exam sessions. Wednesday 18 November and Wednesday 16 December. These are planned as face to face exams. However, there is a plan B if face to face would not be permissible due to the pandemic regulations. We will be guided by government guidelines for settings such as ours and will communicate via the Facebook KSTD group (please request to join if you've not already done so), our website and via email if there are any changes to how we are currently operating.

Please be aware exam entrants are mainly the pupils who were being considered for summer exams which were postponed. There will be further examinations in the spring. Many pupils are only just starting to learn the content or be reminded as before lockdown we were preparing for the show.

Costumes

If you hired a costume for the show please return this in a bag to your teacher before half term at the latest to avoid being charged in full for the costume. Please ask if you have lost any items from the show as we still have some items that were left in changing rooms.

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Block 2

We assume your child will be continuing next block unless you tell us otherwise. Please tell us before half term if there are any changes at all. The timetable will remain the same next block. The invoices will be sent out over half term.

Payment breaks

We are very aware some children have had to miss classes due to illness or isolation. We are very grateful to our families for following the isolation and testing rules for coronavirus symptoms and for letting us know if they are missing classes.

We are now pleased to be able to offer payment breaks in line with the system we have operated for several years and can allow refund requests of two missed sessions per class per academic year. Please note that we are not in a position to offer refunds for any missed sessions in Block 1, as communicated before classes restarted. However, we are now also allowing retrospective refund requests for missed sessions for Block 2 onwards, for example to cover illness. Please see below for request deadline details:

<i>For requests to be applied to</i>	<i>Deadline</i>
Block 2 bills	Sunday 18 October 2020
Block 3 bills	Sunday 20 December 2020
Block 4 bills	Sunday 7 February 2021
Block 5 bills	Sunday 4 April 2021
Block 6 bills	Sunday 23 May 2021

Requests are to be made via email to contactkstd@gmail.com

We are very proud of all our pupils and the way they have adapted to all the new rules and regulations. We have also been impressed with the 'no fuss attitude'. We think they are all just happy to be back dancing. All the teachers here at KSTD certainly are!

Best wishes

Ann, Kirsty and all the KSTD team

Kirsty (all general queries): 07914 578440

Ann (for uniform orders): 0115 937 5150 / 07578 896269

Dates for your diary

Saturday 17 October	break up for half term after classes
Sunday 18 October	deadline for Block 2 payment break requests
Saturday 31 October	Block 2 fees due (£5 fee applied for late payments)
Monday 2 November	return to classes after half term
Wednesday 18 November	exam session at Webster Hall
Wednesday 16 December	exam session at Webster Hall
Saturday 19 December	break up for Christmas after classes
Sunday 20 December	deadline for Block 3 payment break requests
Saturday 2 January	Block 3 fees due (£5 fee applied for late payments)
Monday 4 January	return to classes after Christmas