



KEYWORTH SCHOOL OF THEATRE DANCE

PAYMENT INFORMATION

September 2019 – July 2020

- Fees are due at the start of each block - see dates at the end of the document. Payment is made in advance of the half term ahead. There are six payments due per academic year.
- **In the case of late payments requiring a bill payment reminder, a £5 administration fee will be charged. This email will be issued once payments are two weeks late.**
- Payment can be made by cash, cheques payable to KSTD or via online banking. Ask for a receipt when paying by cash.
- Online banking:
 - account number 51234854
 - sort code 403519
 - reference unique reference as per the bill
- All classes are pre-pay with the following exceptions:
 - Dance Club ages 3-6 Wednesdays 4pm £4.50
 - Tots Ballet/Tapages 3-4 Saturdays 9:45am £4.25
- Any pupil new to KSTD, or a current pupil trying a new class, can do so on a PAYG basis for the rest of that half term and then will start to pay in advance from the start of the next block.
- The amount to be paid per class is the same each half term irrelevant of how many weeks there are in that block. The calculation is based on the amount of weeks in the teaching year divided into six equal amounts (36 Mondays and Saturdays; 39 Tuesdays to Fridays).
- For pupils who attend six or more classes, the cheapest class is free. For siblings, if they attend seven or more between them the cheapest is free. All the relevant discounts will be applied before the bills are emailed (excludes pay as you go and private lessons).
- Pupils are eligible for two payment breaks in each dance class they attend per academic year, even if the classes are on different days.

These must be requested in advance of the bills being processed via a text to Kirsty or an email to KSTD. The end dates for requesting these breaks are detailed below.

These cannot be requested at time of payment. There will be no retrospective credits awarded for missed sessions. We keep a record of holiday requests per class/per pupil but it is up to the parents/carers/pupils to request this in advance of the block.

- Please be aware that once your child is in Grade 3 tap and Grade 3 theatre craft these classes are charged as two separate 30 minute classes. For those who are eligible for the discount scheme, these are considered as two dance classes (up to and including Grade 2 tap/theatre craft is one class).
- There has again been no fee increase for this academic year 2019-2020

Term Dates

Please see below – all dates are inclusive:

Autumn Term

Block 1

Wednesday 4 September – Saturday 19 October

Payment break requests by Sunday 18 August

Payment due by Saturday 7 September

Block 2

Monday 4 November – Friday 20 December

Payment break requests by Sunday 27 October

Payment due by Saturday 9 November

Spring Term

Block 3

Monday 6 January – Sunday 23 February

Please note: no closure for half term

Payment break requests by Sunday 29 December

Payment due by Saturday 11 January

Block 4

Monday 24 February – Saturday 4 April

Payment break requests by Sunday 16 February

Payment due by Saturday 29 February

Summer Term

Block 5

Monday 20 April – Saturday 23 May

Payment break requests by Sunday 12 April

Payment due by Saturday 25 April

Block 6

Monday 1 June – TBA

Payment break requests by Sunday 24 May

Payment due by Saturday 6 June

Thank you for your support with fee payments. Please do not hesitate to ask if you have any questions or need clarification on any of the above.

Ann and Kirsty
07914 578440
contactkstd@gmail.com