



KEYWORTH SCHOOL OF THEATRE DANCE

Payment Information September 2017- July 2018

- Fees are due at the start of each block. See dates at the end of the document. Payment is made in advance of the half term ahead. There are 6 payments due per academic year. **In the case of late payments requiring a bill payment reminder, a £5 administration fee will be charged.**
- Payment can be made by Cash, Cheques payable to KSTD or via online banking. Ask for a receipt when paying by cash.
- Online banking- Account Number -51234854. Sort Code – 403519 Reference- Child's full name
- All classes are pre-pay with the following exceptions:

Dance Club ages 3-6, Wednesdays 4pm £4.50
Tots Ballet, ages 3-4, Saturdays 10am £3.75
Tots Tap/TC ages 3-6, Fridays 5pm £4.50

- Any new pupil to KSTD or a current member trying a new class, can do so on a PAYG basis for the rest of that half term and then will start to pay in advance from the start of the next block.
- The amount to be paid per class is the same each half term irrelevant of how many weeks there are in that block. The calculation has been based on the amount of weeks in the teaching year divided into 6 equal amounts. 36 Mondays and Saturdays, 39 Tuesdays- Fridays.
- For pupils who attend 6 or more classes, the cheapest class is free. For siblings, if they attend 7 or more between them, the cheapest is free. All the relevant discounts will be applied before the bills are emailed.
- Pupils are eligible for 2 payment breaks in each dance class they attend per academic year, even if the classes are on different days. **These must be requested in advance of the bills being processed via a text to Kirsty or an email to KSTD. The end dates for requesting these breaks are detailed below.** These can not be requested at time of payment. There will be no retrospective credits awarded for missed sessions. We keep a spreadsheet of holiday requests per class/per student but it is up to the parents/carers/pupils to requests this in advance of the block.

- Please also be aware that once your child is in Grade 3 Tap and Theatre that these classes are charged as 2 separate 30 minute classes. However, for those who are eligible for the discount scheme, these are considered as 2 dance classes. Up to and including Grade 2, Tap/TC is 1 class.
- There has been no fee increase this year for the academic year 2017-2018
- For term dates please see below, all dates are inclusive:

Autumn Term:

Block 1 Wednesday 6th September- Saturday 21st October
(Payment break requests by 27th August. Payment due by 9th September)

Block 2: Monday 30th October- Friday 22nd December
(Payment break requests by 22nd October. Payment due by 4th November)

Spring Term:

Block 3: Monday 8th January- Saturday 17th February
(Payment break requests by 31st December. Payment due by 13th January)

Block 4: Monday 26th February – Thursday 29th March
(Payment break requests by 18th February. Payment due by 3rd March)

Summer Term:

Block 5 Monday 16th April – Friday 25th May
(Payment break request by 8th April. Payment due by 21st April)

Block 6: Monday 4th June – Saturday 21st July
(Payment break request by 27th May. Payment due by 9th June)

Thank you for your support with fee payments. Please do not hesitate to ask if you have any questions or need clarification on any of the above.

Ann and Kirsty (07914578440)
contactkstd@gmail.com